

ROLE DESCRIPTION

Role:

Host Community Member - K2 Host

Context and Position Summary:

The Kinbrace community welcomes refugee claimants with housing, education, and support.

At the heart of Kinbrace's welcome is solidarity, expressed through living together—Canadians and refugee claimants. Since 1998, everyone connected to the Kinbrace mandate has expressed this to be a transformational way of being together in the vulnerable space and time of forced displacement.

The Host Community is a group of families and individuals who live permanently at Kinbrace, providing a generous, safe, responsive, and relationship-based welcome to refugee claimants. Living fully from the Core Values, the Host Community is a constant and stable presence at Kinbrace.

This position is held within the larger Host Community Engagement Agreement, which outlines the vision of the Host Community, roles and responsibilities, and Kinbrace's commitment to supporting the Host Community's health and sustainability. The K2 host is expected to voluntarily fulfill the responsibilities of other Kinbrace Host Community Members, and will hold additional responsibilities and expectations for which they receive compensation for.

This role attends to the act of hospitality in the very essence of its historical and spiritual meaning: the showing of love to strangers...whoever they might be. This role requires attentiveness to people, an enlivened spirituality, a giving posture, a listening ear, and a capacity to live beyond charity toward transformation. In the context of refugee claimants, the K2 Host has the remarkable opportunity to welcome those who have been forced from their homes and homelands.

The Kinbrace physical space is made up of two properties: K1 and K2. K1 holds all of the transitional housing apartments and 1 Host Community Apartment. K2 holds the Kinbrace offices, common space, and 2 Host Community living quarters..

Position Terms:

30-35 hours/week of compensated on call hours and responsibilities each week.

Compensation: Stipend of \$2,600/month + eligible for participation in Kinbrace's extended health and pension benefits after 3 months. Stipend is subject to federal withholdings (Employment Insurance and Canadian Pension Plan).

This role starts with a discernment period of 2 months to ensure the position is a good fit for the K2 Host and the rest of the Host Community.

This is a 9-12 month role, with the possibility of extension (based on discernment of the K2 Host and

the rest of the Host Community).

Responsibilities:

Volunteer Responsibilities as a Host Community Member:

- Fulfill volunteer responsibilities and expectations of Host Community Members (please see attached Host Community Engagement Agreement for full responsibilities and expectations of Host Community Members)
- Fully participate and contribute to the wellbeing of the Host Community
- Build community with everyone living at Kinbrace and with guests and volunteers to fully express the Core Values and create a safe place of belonging and hospitality
- Greet new residents upon arrival, provide them with an orientation to the property and a walking tour of the neighbourhood

Compensated K2 Host Responsibilities:

- Be available on-site to support residents with their day-to-day needs during on call hours
- Be available on-site to welcome and support volunteers
- Initiate and participate in community building events
- Host weekday tea times in K2 common space
- Be available to support Kinbrace staff with various needs and tasks
- Assist with moving residents into their permanent homes
- Complete/contribute to one or two projects that align with your skills and interests; this could be an organizational project or a project within a program area.

Examples include:

- Working with the Community Coordinator to develop and implement a new community rhythm
- Working with the Wellness Coordinator to learn how to support a new resident, and then when ready, support and accompany a new resident while supported by the Wellness Coordinator
- Working with Director of Operations on a piece of the K3 project
- Perform weekly cleaning and daily upkeep of K2 common areas (bathroom, pantry, kitchen, living room, dining room)
- Restock pantry and K2 kitchen supplies as needed
- Ensure, with the help of staff and volunteers, that the K2 space is left clean after Tuesday Community Dinners
- Prepare units between residents, ensuring a welcoming and hospitable space for every new arrival
- Manage donations of clothing and household goods
- Attend weekly staff prayer and staff meeting on Thursday mornings
- Participate in relevant training sessions, workshops and professional development opportunities

Reports to:

Community Coordinator

Rental Rate:

\$500/month, includes utilities and internet

Living Conditions / Environment:

- Community living situation
- One private bedroom, fully furnished
- Shared bathroom, kitchen, living room, and yard space
- On the same floor as Kinbrace's office and community space—high traffic environment
- Backyard adjoins with another house that holds 7 Kinbrace apartments (1 for Host Community, 6 for refugee claimants)

Skills and Attributes:

- Fully supportive of Kinbrace's mission, vision, and values.
- Commitment to nurture trusting relationships
- Proven community builder
- Capacity to thrive in a multicultural environment
- Open and inquisitiveness posture to diverse experiences
- Problem solving capacity
- Patience
- Respect for different lifestyles
- Honour and respect for children
- Capacity to set and maintain healthy personal boundaries (this role can be very emotionally taxing)
- Strong conflict management skills
- Vocational calling to live with people seeking refugee protection
- Ability to manage and mitigate stress
- Well developed interpersonal skills
- Hospitality and generosity
- Practical and handy
- Strong volunteer ethic
- A desire to empower others
- Strong commitment and attentiveness to personal and community space cleanliness.
- Clear understanding of personal boundaries and confidentiality
- Comfortable participating in weekly prayer practices
- Effective communicator. Fluency in English required. Fluency in another language is an asset but not necessary.

- Valid BC driver's license Class 5 minimum with clean driving record for 2 years minimum is an asset but not necessary

Signatures

Host Community Member - K2 Host

Date

Director of Operations

Date