

JOB DESCRIPTION

Job Title:

Host Community Member—Apprentice

Context and Position Summary:

The Kinbrace community welcomes refugee claimants with housing, education, and support.

At the heart of Kinbrace's welcome is solidarity, expressed through living together—Canadians and refugee claimants. Since 1998, everyone connected to the Kinbrace mandate has expressed this to be a transformational way of being together in the vulnerable space and time of forced displacement.

The Host Community is a group of families and individuals who live permanently at Kinbrace, providing a safe, responsive, and relationship-based welcome to refugee claimants. Living fully from the Core Values, the Host Community is a constant, stable presence at Kinbrace.

This position is held within the larger Host Community Engagement Agreement, which outlines the vision of the Host Community, roles and responsibilities, and Kinbrace's commitment to supporting member health and sustainability.

This role attends to the act of hospitality in the very essence of its historical and spiritual meaning: the showing of love to strangers...whoever they might be. This role requires attentiveness to people, an enlivened spirituality, a giving posture, a listening ear, and a capacity to live beyond charity toward transformation. In the context of refugee claimants, the Apprentice has the remarkable opportunity to welcome those who have been forced from their homes and homelands.

The Kinbrace physical space is made up of two properties: K1 and K2. K1 holds all of the transitional housing apartments and 1 Host Community Apartment. K2 holds the Kinbrace offices, common space, and 2 Host Community apartments.

Position Terms:

30-40 hours/week

Stipend of \$1,375/month

This role starts with a discernment period of 2 months to ensure the position is a good fit for the Apprentice and the rest of the Host Community.

This is a 8-12 month role, with the possibility of extension (based on discernment of the Apprentice and the rest of the Host Community).

Job Duties/ Responsibilities:

- Fully participate and contribute to the wellbeing of the Host Community
- Fulfill volunteer responsibilities and expectations of Host Community Members
- Build community with everyone living at Kinbrace and with guests and volunteers to fully express the Core Values and create a safe place of belonging and hospitality
- Be available on-site to support residents with their day-to-day needs
- Greet new residents upon arrival, provide them with an orientation to the property and a walking tour of the neighbourhood
- Be available to support Kinbrace staff with various needs and tasks
- Assist with moving residents into their permanent homes
- Walk alongside 1 or 2 families through their integration, housing and employment needs
- Initiate and participate in community building events
- Perform weekly cleaning and daily upkeep of K2 common areas (bathroom, kitchen, living room, dining room)
- Ensure, with the help of volunteers, that the K2 space is left clean after Tuesday Community Dinners
- Prepare units between residents, ensuring a welcoming and hospitable space for every new arrival
- Be available on-site to welcome and support volunteers
- Manage donations of clothing and household goods
- Care for the Kinbrace chickens and their coop

Reports to:

Community Coordinator

Rental Rate:

\$375/month, includes utilities and internet

Living Conditions / Environment:

- Community living situation
- One private bedroom, fully furnished
- Shared bathroom, kitchen, living room, and yard space
- On the same floor as Kinbrace's office and community space—high traffic environment
- Backyard adjoins with another house that holds 7 Kinbrace apartments (1 for Host Community, 6 for refugee claimants)

Skills and Attributes:

- Commitment to nurture trusting relationships

- Proven community builder
- Capacity to thrive in a multicultural environment
- Open and inquisitiveness posture to diverse experiences
- Problem solving capacity
- Patience
- Respect for different lifestyles
- Honour and respect for children
- Capacity to set and maintain healthy personal boundaries
- Strong conflict management skills
- Vocational calling to live with people seeking refugee protection
- Ability to manage and mitigate stress
- Well developed interpersonal skills
- Hospitality
- Practical and handy
- Strong volunteer ethic
- A desire to empower others
- Strong commitment and attentiveness to personal and community space cleanliness.
- Clear understanding of personal boundaries and confidentiality
- Comfortable participating in weekly prayer practices
- Possesses valid BC driver's license Class 5 minimum with clean driving record for 2 years minimum
- Effective communicator. Fluency in English required. Fluency in another language is an asset but not necessary.
- Fully supportive of Kinbrace mission, vision, and values.

Signatures

Host Community Member, Apprentice

Date

Community Coordinator

Date